Asking for information: Can you tell me where the railway station is? – Indirect question

 I’d like to know…

 I wonder …

About health and life: How are you?

 How are things?

 How is it going?

 What have you been up to?

 I hope everything is OK.

Apologizing: Sorry.

 I am sorry about that.

 I am terribly sorry.

 That’s my fault.

How to say that you don’t know: I don’t know, sorry.

 I have no idea, I’m afraid.

 (I have)no clue.

Opinion: Personally, I think…

 In my opinion

 As far as I am concerned

 What do you think it is?

 What do you think about it?

Good bye: See you.

 Bye for now.

 I am off.

 Have a nice day. Have a great day.

 Take care.

Dislikes: It is terrible.

 I don’t like it at all.

 I am not a fan of it.

 It’s not my cup of tea.

Asking for help: Can you help me?

 Can you give me a hand?

 Can you do me a favour?

Accepting help: That would be great.

 That’s very kind of you.

Asking for repeating: Could you repeat that please?

 Can you say it again, please?

 Could you say it once more?

Saying that you don’t understand: I am not with you, I’m afraid.

 Sorry, I didn’t catch that.

 I don’t understand. Can you speak more slowly?

 I can’t hear you clearly.

 What does this word mean?

Asking people to wait: Give me a second.

 I’ll be right with you.

 Hang on a moment.

 One moment, please.

Disagreement: I am not sure about that.

 I’m afraid I don’t agree.

 That’s an interesting idea but …

 I don’t think so.

Disappointment: What a pity.

 That’s a shame.

 That’s too bad.

Small talk: Nice weather, isn’t it?

What a coincidence!

How is your wife?

Disturbing: Sorry to bother you.

 Excuse me.

Suggestions: What about…/ How about going to the cinema?

 Why don’t we…?

 Let’s do it.

Advice: If I were you, I would

 I think you should…

Being sure: I am quite sure about it.

 I am absolutely positive …

 I am convinced that…

Certainly.

Definitely.

Forgetting things: I can’t remember.

 I’ve completely forgotten.

Preference: I’d rather stay in.

 I would prefer beer to wine.

Refusing: No, thanks.

No way.

 Absolutely not.

 I’m afraid I can’t.

Showing concern: What’s the matter with you?

 Are you alright?

 What’s up with you?

 What’s happened?

 Is there anything I can do to help?

 Oh, poor you.

Introduction: Nice to meet you.

 I’ve heard so much about you.

 Let me introduce my wife to you.

 This is ….

Thanks: Thank you very much.

 Thanks. That’s very kind of you.

 Thanks for everything.

 Thanks for your help.

 Cheers. -You’re welcome.

On the phone: Can I speak to Rob?

 Leave a message after the beep.

 Can I leave/take a message?

 Did you get my message?

 This is …

 I am calling to inform you…

Airport: Can I see you passport and your flight ticket?

What’s the purpose of your trip?

 Please do not leave any bag unattended.

 Please make your way to Gate 99.

Asking directions: How can I get there?

 Is it far?

 How long does it take to get there?

 Can you please tell me the way to …?

Restaurant: Can I have the menu please?

 Are you ready to order?

 I would like to get

 Anything else?

 I haven’t finished yet.

Hotel: I have a reservation in the name of …

 What time is the breakfast?

 What time is check out?

Supermarket: Do you need any help packing?

 I can manage myself, thank you.

 How much is it?

 Do you want any cash back?

 Would you like a receipt?

Party talk: Can I offer you a drink?

 You are a great dancer.

 Don’t I know you?

 Haven’t we met before?

OTHER VERY IMPORTANT PHRASES: It depends… /It depends on the weather. /It depends when…

 It’s up to you.

 You’re right./ That’s true.

 I think so. / I don’t think so.

 Here you are.

 No problem.

 The same to you.

 Bless you.

 Help yourself.

 Let me know…

 Come on.

 Go ahead.

 Let me see.

 Let me think.

 Never mind.

 Cheers.

 Feel free to … call, ask, do, etc.

 for example (e.g.)

 it means (i.e.)